

# ***SC DEPARTMENT OF CORRECTIONS***

## ***-JOB POSTING NOTICE (EOE)-***

OPENING DATE: 10/19/16

CLOSING DATE: 10/26/16 (4:30 PM)

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SCDC INTERNAL TITLE: TRADES SPEC V

SCDC POSITION #: 011070

HOURS/WEEKLY: 037.50 SHIFT SCHEDULE: 02 WORK TIME: 0730 AM - 0330 PM

LOCATION: KERSHAW CORRECTIONAL INSTITUTION, KERSHAW (LANCASTER) LEVEL 2

STATE JOB TITLE: TRADES SPECIALIST V

STATE JOB CLASS: KC50

PAY BAND/LEVEL: 05 C

BAND: 05     SALARY RANGE     \$ 032838 - \$ 060760     SPECIAL INCENTIVE: NO

HIRING SALARY RANGE:     \$ 035523 - \$ 045869     SCEIS POSITION #:     61021450

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### MINIMUM AND ADDITIONAL REQUIREMENTS:

A HIGH SCHOOL DIPLOMA AND TRADE EXPERIENCE THAT IS DIRECTLY RELATED TO THE AREA OF EMPLOYMENT.

(OR AN ACCEPTABLE EQUIVALENCY AS APPROVED BY THE DIVISION OF STATE HUMAN RESOURCES). A HIGH SCHOOL DIPLOMA AND TWO (2) YEARS EXPERIENCE IN HEATING, VENTILATING, AIR CONDITIONING, REFRIGERATION AND GENERAL MAINTENANCE REPAIRS. EPA REQUIRED OR OBTAINED WITHIN SIX (6) MONTHS OF EMPLOYMENT.

### DESCRIPTION OF DUTIES:

PLANS, COORDINATES, SUPERVISES AND ADMINISTERS A FACILITY HEATING, VENTILATING, AIR CONDITIONING AND REFRIGERATION MAINTENANCE/REPAIR PROGRAM. RESPONSIBILITIES INCLUDE PROGRAM DEVELOPMENT AND SUPERVISION OF EMERGENCY AND PREVENTIVE MAINTENANCE OF HEATING, VENTILATING, AIR CONDITIONING, AND REFRIGERATION SYSTEMS. MUST PARTICIPATE IN ON-CALL ROTATION. EMPLOYEE WILL BE RESPONSIBLE FOR THE SUPERVISION OF AN INMATE WORK CREW.

### COMMENTS:

MUST ATTEND SCDC BASIC TRAINING